

**Minutes of the
Annual Parish Council Meeting of Horsley Parish Council
Held in Horsley Village Hall on Monday 15 May 2023**

Present: Councillors M Beasley (Chair), B Broomhead, D Haslock, J Holden, S Pykett

Also present: K D Greaves (Clerk), Councillor T Ainsworth (DCC)

AGENDA

PART 1 – NON CONFIDENTIAL INFORMATION

23/001 To Elect a Chair

Councillor M Beasley (retiring Chair) opened the meeting by asking for nominations for the position of Chair for the year 2023/24.

Councillor D Haslock nominated Councillor M Beasley, seconded by Councillor B Broomhead.

No other nominations were received.

Councillor M Beasley, was duly elected as Chair and took the chair.

23/002 Election of Vice Chair

Nominations were requested for the position of Vice Chair for the year 2023/24.

Councillor J Holden nominated Councillor D Haslock, seconded by Councillor B Broomhead.

No other nominations were received.

Councillor D Haslock was duly elected as Vice Chair for the year 2023/24.

23/003 Apologies

Apologies for absence were received from Councillor L Farnsworth and Councillor J Whitmore (AVBC).

Resolved: These apologies for absence were noted.

23/004 Variation in the order of Business

None required.

23/005 Declaration of Members Interests

None.

23/006 Requests for Dispensation

Resolved: Dispensation was granted for all Councillors to participate in items relating to Precept for this financial year, as without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business.

23/007 Public Speaking

Councillor T Ainsworth confirmed most of the plans had now been drawn up for the change in speed limit on the B6179 Derby Road, Lower Kilburn and should be out soon for consultation.

Councillor T Ainsworth continues to chase the repairs to the barrier at the Triangle, as it is not only a hazard to pedestrians but also acts as a safety barrier should any collisions occur.

Councillor T Ainsworth confirmed the resurfacing works at the Triangle are schedule to take place this year.

Councillor B Broomhead reported the drains at the bottom of Horsley Lane remained blocked.

Agreed: The Clerk to chase the relevant authority.

Councillor B Broomhead reported that following the reduction in the bus service at Coxbench, the signs showing the bus times are still in place at the bus stops. This is causing confusion for members of the public.

23/007 Public Speaking (continued)

Agreed: The Clerk to ask that the signs are changed to show not in service.

Councillor B Broomhead reported the steps at the side of Rock Cottage, Horsley Lane, Coxbench are in need of attention.

Agreed: Councillor J Holden to report the matter to Derbyshire County.

Police Matters

No Police present and no matters raised.

County Council

No report.

Borough Council

No report.

23/008 Minutes

The Minutes of the Parish Council meeting held on Monday 17 April 2023 having been circulated to members, were approved as a correct record, and duly signed by the Chair.

23/009 Items to be taken in Exclusion

Resolved: No agenda items to be taken in exclusion.

23/010 Chair's Announcements

Councillor M Beasley expressed the Parish Council's sincere thanks to Councillor Pinion who decided not to stand for re-election to the Parish Council. Councillor Pinion's hard work and dedication to the Parish Council has been invaluable

Resolved: A letter of thanks be sent to Councillor Pinion.

23/011 Appointment of Working Groups/Committee Representatives

Resolved: The Working Groups were reviewed and updated.

23/012 Readopt policies and procedures

Resolved: To readopt the Standing Orders, Members' Code of Conduct and Financial Regulations together with the Parish Council's other policies and procedures.

23/013 To receive and note the annual Internal Audit Report for Financial Year 2022/2023

Members received the Internal Audit Report for Financial Year 2022/2023. It was noted that the Council's checking and control systems in place are effective and the records and accounts maintained are kept to a high standard and are in good order.

Resolved: This document is received.

23/014 Approve Year End Accounts for Financial Year 2022/2023

Resolved: To approve the Year End Accounts for Financial year 2022/2023.

23/015 To approve and sign Annual Return Section 1 – Annual Governance Statement for 2022/2023

Resolved: To approve and sign Annual Return Section 1 – Annual Governance Statement for 2022/2023.

23/016 To approve and sign Annual Return Section 2 – Accounting Statement for 2022/2023

Resolved: To approve and sign Annual Return Section 2 – Accounting Statement for 2022/2023.

23/017 Approve Year End Accounts for 2022/23 – Horsley Recreation Ground

Resolved: To approve the Year End Accounts for Financial year 2022/2023.

23/018 Update John Lockoe Charity

Councillor S Pykett provided an update and confirmed payment had been made to two recipients. There was some money still left if anyone knew of anyone in need.

23/019 Speed Indicator Devices

The order has been placed for the speed indicator devices. A date is awaited from Derbyshire County Council for the installation of the posts and the payment of the grant in the sum of £3,000 should be received soon.

Resolved: The above information is received.

23/020 Website

A discussion took place regarding the website. New councillor photographs are to be uploaded onto the website, together with a short bio about each Councillor. It would also be helpful to have a report from both the Derbyshire County Councillor and Amber Valley Borough Councillor, as well as initiatives which the Parish Council has achieved during the year.

Resolved: The above information is noted.

23/021 Rubbish Bin – Village Green

Councillor Haslock expressed thanks to Councillor B Broomhead for the work he has undertaken on the Village Green to get the litter bin moved, as well as relocating the bench and installing the new Coronation bench. A new litter bin is required.

Resolved: The Clerk to obtain quotations for a new litter bin.

23/022 Recreation Ground

A letter has been received from a local resident regarding anti-social behaviour on the recreation ground from people using the football nets. No other reports of anti-social behaviour have been received. Contact has been made with the local Safer Neighbourhood Team and the advice given was that any issues with anti-social behaviour should be reported to the Police.

The work has been carried out to clean the play equipment and surface beneath the play equipment.

The goal mouths will require reseeding.

Resolved: The above information is received.

23/2023 Consider Co-optee application for remaining Parish Councillor vacancies following uncontested election

Resolved: The Clerk to advertise the two vacancies.

23/024 Clerks Report

- Horsley Lane – blocked drain. Needs road sweeping. Reported to Amber Valley Borough Council.
- Horsley Lane – condition of road requires attention. Matter reported to Highways at Derbyshire County Council. Case reference number FS-Case-509832677.

23/024 Clerks Report (continued)

- Coxbench Road towards Smalley Mill Road (just before Sandy Lane), there is a hole in the gutter. Reported to Highways at Derbyshire County Council. Case reference number FS-Case-509832046. Confirmation received matter resolved.
- Smalley Mill Road – litter. Amber Valley Borough Council's street cleansing team litter picked the full length of Smalley Mill Road using a rolling road block on Sunday 7 May 2023.
- Damaged railings on The Triangle. Reported again to Highways at Derbyshire County Council.
- Pot holes – Lady Lea Road. Reported to Highways at Derbyshire County Council. Case reference number FS-Case-509239347.
- Dog waste bin on the Village Green has been relocated to near the Church but still on the Village Green.
- Water leak opposite Lindos, Smalley Mill Road, Horsley. Reported to Severn Trent Water. Reference 2006064352.

Resolved: This information is noted.

23/025 Correspondence for action

None.

23/026 Finance

(a) Expenditure – To approve the following payments

May 2023

Name	Detail	£
Parish Clerk	Salary/Expenses	255.92
Zurich	Insurance	861.24
P Dickinson	Litter picking	80.00
Derbyshire County Council	Legal fees – licensing of Speed Indicator Devices	105.00
Wel Medical	Defib updates/batteries – second defibrillator	192.00
East Midlands Audit Services Ltd	Independent Internal Audit 2022/23	89.25
TDP Limited	Coronation bench	490.45
TOTAL		2,073.86

Resolved: Payment of the above accounts at a cost of £2,073.86.

(b) Receipts for April 2023

Name	Detail	£
AVBC	Half yearly precept	6,388.50
Co-op	Interest	39.27
TOTAL		6,427.77

Resolved: This information is received.

(b) To note Bank Reconciliation April 2023

Resolved: This document is agreed, approved and noted.

23/027 Horsley Recreation Ground

(a) Expenditure – To approve the following payments

23/027 Horsley Recreation Ground (continued)

May 2023

Name	Detail	£
Fox Landscaping	Mowing – Invoice 9573	78.78
Daniel Wright – Clarity Window Cleaning Services	Cleaning of play equipment	300.00
TOTAL		378.78

Resolved: Payment of the above accounts at a cost of £378.78.

(b) Receipts for April 2023

Name	Detail	£
Bowls Club	Rent	750.00
TOTAL		750.00

Resolved: This information is received.

23/028 Planning

AVA/2023/0286 – 32 Church Street, Horsley, Derby, Derbyshire, DE21 5BR

Reposition of wall from front to side and creation of access and off-street parking (this may affect the setting of a Conservation Area).

COMMENT: No comment.

Approved

AVA/2023/0175 – Briar Meade Smalley Mill Road, Horsley, Derby, Derbyshire, DE21 5BL

Two storey rear and single storey side extensions along with associated alterations and alterations to vehicle access (this may affect the setting of a Conservation Area).

23/029 Reports from Representatives

Flooding

The water levels are relatively low at the moment.

Defibrillators

The defibrillators will require new pads in August.

Agreed: The Clerk to liaise with Councillor S Pykett to order new pads for all three defibrillators.

Footpaths

Councillor J Holden gave an overview of the footpaths and confirmed the footpaths were generally fine.

Neighbourhood Watch

Councillor B Broomhead reported the Police had been practicing using drones in the early hours on Horsley Lane and French Lane.

Village Hall

David Pinion is stepping down from being the Secretary and Treasurer of the Village Hall Committee on the 18th June. Laura Ryder will be the new Secretary and Emma Crooks will be the new Treasurer. Bookings for the hall are going very well with more people wanting to book than the Hall can accommodate. The new heating system is working very efficiently. There will be a calendar for 2024 and this will be available to purchase for £7 from early June. The Coronation celebrations were enjoyed with lots attending. There were 146 runners attending the Fun Run which was again a huge success with lots of a new runners. £1,304 was taken on the day. Special thanks was given to the Village Hall website provider who updated all the results for the Fun Run as well as the Safer Neighbourhood Team who attended the Coronation celebrations and the Fun Run.

23/029 Reports from Representatives (continued)

Recreation Ground

The play equipment has been cleaned and the goal mouths will require reseeding. The strimming under the hedge is carried out twice a year.

Website

A discussion took place regarding the website. Councillors to provide a short “bio” for inclusion on the website together with the new photographs

Trees

The Tree Inspector is going to inspect the tree on Church Street. On Coxbench Road between the Junction of Sandy Lane and Horsley Lane the tree branches are starting to hang over the road and are being knocked by large passing vehicles.

Agreed: The Clerk to ask for the height of the branches to be checked.

23/030 Items for information (previously circulated by email)

From	Details
PWLB	PWLB lending facility audit statement – 31.03.23 – Horsley Parish Council
AVBC	Declaration Result of Poll Uncontested
DALC	Newsletter – May

Resolved: This information is received.

23/031 Date of next Parish Council Meeting – 19 June 2023 to be held at Horsley Village Hall.