

HORSLEY PARISH COUNCIL

Mrs K D Greaves - Parish Clerk

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9 May 2024

Dear Councillor

You are summoned to attend the Annual Parish Council Meeting on **Monday 20 May 2024 at 7.15 pm** in Horsley Village Hall.

Yours sincerely

K D Greaves

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Clerk/RFO

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

1. Election of the Chair for the year 2024/25
2. Election of the Vice Chair for the year 2024/25
3. To receive apologies for absence
4. Variation of Order of Business
5. Declaration of Members Interests
6. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
7. Public Speaking (15 minutes)
 - (a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
8. To confirm the Minutes of the Meeting held on Monday 15 April 2024
9. Exclusion of Public - to determine which items, if any of the Agenda should be taken with the public excluded
10. Chairman's Announcements
11. To adopt The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012
12. Appointment of working groups/committee representatives
13. Financial Regulations 2024 Update
14. Re-adopt Standing Orders, Members' Code of Conduct and Financial Regulations
15. Re-adopt other Parish Council policies and procedures
16. Approve Asset Register as at 31 March 2024
17. Review and approve Parish Council Risk Assessment document
18. To receive and note the annual internal audit report for Financial Year 2023/2024
19. To receive income/expenditure account and balance sheet for financial year ending 31/03/2024
20. To approve and sign the Bank Reconciliation Report to 31st March 2024
21. To approve and sign Annual Return Section 1 – Annual Governance Statement for 2023/2024
22. To approve and sign Annual Return Section 2 – Accounting Statements for 2023/2024
23. Approve Year End Accounts for 2023/24 – Horsley Recreation Ground
24. Note Examiner's Report to the Trustees of the Horsley Recreation Ground
25. To approve Parish Council Meeting dates to April 2025
26. To review account signatories
27. Monthly Playground Inspection Report
28. Appointment of Internal Auditor for 2024/2025

29. Change of web address domain to .gov.uk domain together with the email address to .gov.uk and the migration of historical emails
30. Update John Lockoe Charity
31. Update - Speed Indicator Devices
32. Installation of handrail Footpath 17, Horsley Lane, Coxbench
33. Clerks Report
34. Correspondence for action
35. Finance

(a) Expenditure – To approve the following payments

May 2024

Name	Detail	£
Parish Clerk	Salary/Expenses	273.39
Zurich	Insurance	888.31
P Dickinson	Litter picking	80.00
Tudor Landscapes	Monthly Playground inspection & installation of caps for redundant post holes	26.12
The Derbyshire Children's Holiday Centre	Donation – S137	150.00
Horsley PCC	Donation – S137	500.00
1 st Horsley and Kilburn Brownies	Donation – S137	50.00
East Midlands Audit Services Ltd	Internal Audit financial year 2023/2024	142.75
K Greaves	Reimbursement cost of Councillor lanyards	9.29
R Milner Decorators	Painting of railings at The Triangle and Telephone Box	1,140
Cuttlefish Multimedia Ltd	Website license, hosting & support for period 1 st May 2024 – 30 th May 2025	372.00
PWLB	Village Hall Loan Premature Repayment	4,286.52
TOTAL		7,918.38

(b) Receipts for April 2024

Name	Detail	£
AVBC	Half yearly precept	6,771.81
Co-op Bank	Interest (Savings Account)	71.99
HMRC	VAT claim for the financial year 2023/2024	1,473.45
Horsley Village Hall	PWLB Premature Repayment	4,286.52
TOTAL		12,603.77

(b) To note Bank Reconciliation April 2024

(c) To note and approve VAT repayment transfer for the financial year 2023/2024 to the Recreation Ground Charity Account in the sum of £170.36

36. Horsley Recreation Ground

(a) Expenditure – To approve the following payments

May 2024

Name	Detail	£
Fox Landscaping	Mowing – Invoice 11011	83.20
Daniel Wright – Clarity Window Cleaning Services	Cleaning of play equipment	300.00
TOTAL		383.20

(b) Receipts for May 2024

Name	Detail	£
Bowls Club	Rent	750.00
A Baston	Rent	5.00
TOTAL		755.00

37. Planning

Approved

TRE/2024/0441 – St Clement’s Vicarage, Church Street, Horsley, Derbyshire, DE21 5BR

Tree Survey.

38. Reports from Representatives

39. Items for information (previously circulated by email)

From	Details
PWLB	PWLB lending facility audit statement – 31.03.24 – Horsley Parish Council
DALC	April 2024 newsletter
DALC	May 2024 newsletter

PART 11 - CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw”.

40. Date of next Parish Council Meeting - Monday 17 June 2024 at 7.15 pm to be held at Horsley Village Hall