

HORSLEY PARISH COUNCIL

Mrs K D Greaves - Parish Clerk

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14 April 2025

Dear Councillor

You are summoned to attend the Parish Council Meeting of Horsley Parish Council to be held after the Annual Parish Meeting at 7:15pm on **Monday 28 April 2025** in Horsley Village Hall.

Yours sincerely

K D Greaves

K D Greaves

Clerk/RFO

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence
2. Variation of Order of Business
3. Declaration of Members Interests
4. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
5. Public Speaking (15 minutes)
 - (a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
6. To confirm the Minutes of the Meeting held on Monday 17 March 2025
7. Exclusion of Public - to determine which items, if any of the Agenda should be taken with the public excluded
8. Chairman's Announcements
9. To approve Asset Register as at 31st March 2025
10. To receive and note the annual internal audit report for Financial Year 2024/2025
11. To receive income/expenditure account and balance sheet for Financial Year ending 31/03/2025
12. To approve and sign the Bank Reconciliation Report to 31st March 2025
13. To approve and sign Annual Return Section 1 – Annual Governance Statement for 2024/2025
14. To approve and sign Annual Return Section 2 – Accounting Statement for 2024/2025
15. Approve Year End Accounts for 2024/2025 – Horsley Recreation Ground
16. Note Examiner's Report to the Trustees of the Horsley Recreation Ground
17. Monthly playground inspection report
18. Benches in the Parish – cleaning/maintenance
19. Review Parish Council Insurance
20. Consider donation to The Derbyshire Children's Holiday Centre
21. Consider donation to St Clement's Church
22. Consider donation request received from Amber Valley CVS
23. Speed Indicator
24. Proposed table top sale in the Village Hall & on the recreation ground (near the hall) – Sunday 7 September 2025 – 10am to 12 noon. Permission to use the recreation ground requested
25. Clerks Report
26. Correspondence for action
27. Finance

(a) Expenditure – To approve the following payments

April 2025

Name	Detail	£
Parish Clerk	Salary/Expenses	285.05
HMRC	PAYE	194.20
P Dickinson	Litter picking	85.00
DALC	Annual subscription 01.04.25-31.03.26	328.79
Cuttlefish Multimedia Ltd	Website annual fee & email account	342.00
Tudor Landscapes	Playground inspection	18.00
Horsley Village Hall	Donation to Easter Egg Trail (paid March 2025)	75.00
Horsley Village Hall	Room Hire	90.00
TOTAL		1,418.04

(b) Receipts for March 2025

Name	Detail	£
TOTAL		NIL

(c) To note Bank Reconciliation March 2025 (previously circulated)

(d) Smaller Authorities Audit Appointments Ltd – Notice of External Auditor

28. Horsley Recreation Ground

(a) Expenditure – To approve the following payments

April 2025

Name	Detail	£
Fox Landscaping	Mowing – Invoice 12492	83.20
Abbey Tree Company	Tree application fee	35.00
TOTAL		118.20

(b) Receipts for March 2025

Name	Detail	£
TOTAL		NIL

29. Planning

TRE/2025/0662 – Horsley Parish Council, Recreation Ground

Sycamore tree located within the play area, specifically overhanging the swings. The tree currently has several branches extending directly above the swing set. These branches pose a possible risk should any fail or snap during extreme weather conditions, potentially causing harm to users of the equipment below. To mitigate this risk, I would recommend carrying out a reduction of the overhanging branches by a minimum of 3 metres. This will ensure that the branches no longer extend over the swing area, significantly reducing any potential hazard.

30. Reports from Representatives

31. Items for information (previously circulated by email)

From	Details
DCC	Parish & Town Council Liaison Forum: Presentation slides
DCC	Mobile library routes 31 st March 2025 to 20 th June 2025
Derbyshire Children's Holiday Centre	Email received requesting Council funding
DALC	DALC is hiring – Deputy Chief Officer Role
DALC	DALC news
DCC	Temporary road closure – Killis Lane, Kilburn
DCC	Council Plan 2025-2029

PART 11 - CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw”.

32. Annual Parish Council Meeting Monday 19 May 2025 at 7.15 pm to be held at Horsley Village Hall